

**MINUTES OF A MEETING OF
ELLESBOROUGH PARISH COUNCIL
HELD ON TUESDAY 17TH JULY 2018 AT 7.30PM
IN ELLESBOROUGH PARISH HALL**

Present: Councillors:
D Hares (Acting Chairman) D Hayes
M Glover M McGrail

Parish Clerk: R Norris

In Attendance: Mr Tony Young – Church Warden

Action

Item 4.1 Apologies. Apologies had been received from Councillors Panikkar, Alexander and White.

Item 4.2 Open Forum. The Church Warden, Mt Tony young was present to discuss the flying of flags from the Church flagpole (Item 4.8)

Item 4.3 Declarations of Interest. There were no declarations of personal or prejudicial interest from the Councillors present at the meeting for items on the agenda.

Item 4.4 Minutes. The minutes of the Annual General Meeting held on 15 May 2018 were unanimously approved and duly signed.

Item 4.5 Road Safety Issues. Due to the absence of Councillor White, nothing was discussed under this item.

Item 4.6 Recreational Facilities. The meeting noted that the items of equipment that had been refurbished were looking very good and that the remainder of the equipment is to be refurbished or overhauled in the coming month.

Item 4.7 Finance. The meeting noted that the current and savings accounts balances were £19,539.37 and £35,293.84 respectively. The Clerk reported that there are no penalties or charges for moving money between the accounts, but that it would require 2 signatories to go to the bank to make any transfer. Because of the very low interest rate, the meeting considered that the time and effort involved outweighed any extra interest that we would accrue and no movement of money will be carried out. The following payments were approved:

BT Payphones (Adoption of Kiosk)	800112	£1.00
J W Mowing Services (Grass Cutting May 18)	800113	£940.32
Open Spaces Society (Annual Subscription)	800114	£45.00
A Weston (External Audits 2017 & 18)	800115	£60.00
Playdale Playgrounds (Playground Repairs)	800116	£1058.64
Ellesborough Parish Hall (Hire 24 May)	800117	£18.00
Playdale Playgrounds (VAT on previous payment)	800118	£211.73
J W Mowing Services (Grass Cutting June 18)	800119	£651.01

No payments were made.

Item 4.8 Flag Raising. The Church Warden explained that some time ago the raising of flags had been carried out by members of the congregation but as time passed and the congregation aged the responsibility had informally passed to the bell ringers. However, the responsibility still remained with the church. The Clerk explained the difficulty in gaining access to the flagpole. A wooden ladder has to be manoeuvred through the small tower door and then hooked over the turret parapet to allow the person raising the flag to get into the turret. Councillor McGrail volunteered to be responsible for raising flags when required and he will arrange with the Clerk to be shown the procedure.

Item 4.9 Planning. Councillor McGrail reported that there had been a few minor applications dealt with since the last meeting but there were 2 significant ones. Firstly, the application for alterations to the Guide Centre has just been approved and secondly, the Chiltern Brewery has submitted an application for major alterations to their buildings.

Item 4.10 Affordable Housing. The meeting noted that there were emails circulating between Wycombe District Council Planning Department and Hastoe but there seemed to be very little progress. There is a danger that the housing survey could be considered out of date if there are further delays in considering the project. Councillor McGrail will draft a letter for the Chairman's signature, to raise the council's concerns.

Item 4.11 Clerk's Report. The Clerk had received some prices for additional parish husbandry works. The meeting approved the costs which were;

1. To supply 2 dog bins and anchor posts from Wybone - £490.75
2. To install the bins - £87.50
3. To empty the dog bins weekly - £8.03 per week
4. To cut the hedge around the overflow carpark and playground - £276.85
5. To cut the grass around Dunsmore Pond - £22.00 per cut

The Clerk is to arrange with Steve Webb for the dog bins to be installed and the additional items to be added to the schedule of the grass cutting contract.

Item 4.12 Footpaths, Stiles and Gates. The Clerk reported that the company that had made the original posts will not give us a quote for shaping posts that we supply but will give us a quote for supply and shaping. The Clerk will advise when the quote is received.

RN

Item 4.13 Dunsmore Internet Provision. Councillor White had advised that further talks are to be held with BT and until the results of these are known no further action can be taken.

Item 4.14 Field in Trust. Councillor McGrail said that he had looked at the documents from Fields in trust and the situation was that the playground and the car park had been registered and were owned by the Parish Council. The Clerk confirmed that he did have the deeds to these 2 areas of land. With regards to the Parish Hall, this doesn't have a registered title but although it is not absolutely necessary, it would be better for administrative purposes that it was registered. The

Clerk and Councillor McGrail will investigate how best this may be done.

Item 4.15 Provision of a K6 Kiosk for the Defibrillator. The Clerk advised that the “new” kiosk should arrive at the end of August.

Item 4.16 Relationship between the Parish Council and the Parish Hall. The Clerk had found in the papers retrieved from the bank, a Charity Commission Scheme for the regulation of the charity known as the Parish Hall. In summary the Parish Council is the Custodian Trustees for the regulation of the Charity and the land and the building are vested in the Council. The Committee of Management are the Managing Trustees of the Charity and the document details the make up of the committee and how it should operate. The document is dated 5 December 1963 and the meeting agreed that it should be determined if there is a later version, but it is likely that it will still have the Parish Council as the Custodian Trustees. The initial concern of the Parish Council was that they could be held liable for the actions of the Parish Hall Committee. The Clerk will contact the Charity Commission to see if there is a later version of the Scheme and also to determine the responsibilities of custodian trustees and managing trustees and the meaning of the word “vested”. In the meantime, it was agreed that to maintain a good relationship between the two parties, an informal meeting should be arranged so that all parties are aware of why the Parish Council are seeking clarification on their responsibilities.

Item 4.17 Matters of Report. Councillor Glover raised the matter of marking the disabled space in the car park. He will liaise with the Clerk who has obtained the paint and the necessary equipment. He also mentioned that some of the pathways around the hall were cracking and lifting. Because they belong to the hall he will arrange with a contractor to have them attended to. M Philips was suggested as a possible contractor. The Village Party was quite successful with attendance much the same as in previous years and Councillor Glover was thanked for his efforts in organising it. However there had been some comments from parishioners that it wasn't advertised enough. Next year there will be a full page advert in the magazine and people will be reminded to have their addresses added to the parish email list. The meeting discussed dates and the 6th of July is the provisional date and the venue may be changed to the playing field and more entertainment arranged in the form of games and sport. This would require more organisation and volunteer helpers will have to sought to organise it.

RN, MG

Item 4.18 Next Meeting. The next Parish Council Meeting will be on 18 September 2018 at 7.30pm in Dunsmore Village Hall.

The meeting closed at 21.10hrs.

Signed

Councillor Debra Panikkar

Chairman
Ellesborough Parish Council