

**MINUTES OF A MEETING OF  
ELLESBOROUGH PARISH COUNCIL  
HELD ON TUESDAY 21st MARCH 2017 AT 7.30PM  
IN ELLESBOROUGH PARISH HALL**

Present: Councillors:  
R Alexander (Chairman) A White  
M McGrail D Hayes  
D Panikkar

In attendance:  
Councillor D Carroll, Bucks County Council  
Mr N Phillips Community Impact Bucks  
Mrs K Hillhouse Hastoe  
Mr G Clark South Central Ambulance Service

Clerk: R Norris

**Action**

**Item 2.1 Apologies.** Apologies had been received from Councillors Glover and Hares.

**Item 2.2 Open Forum.** There were no members of the public present so nothing was discussed under this item.

**Item 2.3 Declarations of Interest.** There were no declarations of personal or prejudicial interest from the Councillors present at the meeting for items on the agenda.

**Item 2.4 Minutes.** The Chairman reviewed the minutes of the meeting held on 17 January 2017 for outstanding actions and then they were unanimously approved and duly signed.

**Item 2.5 Road Safety Issues.** Councillor White reported that there were problems with the numbers of vehicles at the Coombe Hill car park and that cars were now parking on the verges and damaging them. However, more importantly, the road was now being obstructed and reducing access for large vehicles. The meeting discussed various options including putting posts in the verges. Councillor White also advised that the car park is also being used at night and that this should perhaps be reported to the police. The Clerk will contact them to see if any action may be taken. He will also write to the National Trust to make them aware of the situation and to see if they would consider further extending the car park. The Chairman advised the meeting that the police will investigate the parking problem at Terrick.

**RN**

**Item 2.6 Clerk's Report.** The Clerk reported that he had been informed that morning that the new notice board was to be installed on the 28<sup>th</sup> of March and that he and Councillor Hares would remove the old one beforehand. Great and Little Kimble PC had written to Bucks CC about damage to the BOAT. The meeting agreed that the Clerk should write a similar letter supporting their

comments. The Clerk showed the meeting the letter that he had sent to the Land registry about Mr Emmerson's application for a right of way across Dunsmore Common. A letter has been received asking for donations to a project on hillforts in the Chilterns. After some discussion the decision was that Ellesborough was unable to support it. The Clerk will advise them of the decision. Finally the Clerk reported that Howe and Company, who run the fish and chip vans, are planning to include us in their timetable.

**RN**

**Item 2.7 Planning.** Councillor McGrail reported that there had been very little activity regarding planning issues affecting Ellesborough. There was nothing of importance to comment on.

**Item 2.8 Finance.** The meeting checked the statements for the savings account and the current account and its cashbook reconciliation, which were all in order. The Chairman noted that our cash assets were some £40,000. The following payments were approved:

Payments made since last meeting:

Dunsmore Village Hall (Hire 20 Sep 16)	800055	£10.00
Signs of Cheshire (Notice Board Deposit)	800056	£1245.00
Ellesborough Parish Hall (Hire 17 Jan)	800057	£15.00
Zurich Municipal (Insurance)	800058	£543.61
C & A Fencing (Gate into Adult Fitness Area)	800059	£270.00

The following payments were made:

(HMRC (PAYE)	800060	£1000.00
R Norris (Annual Salary)	800061 }	£4000.00
R Norris (Hedge Cutting Royal Mead)	800061 }	£216.00
R Norris (Reimbursement of Expenses)	800061 }	£31.66
R Norris (Office Provision Nov 16 to Mar 17)	800061 }	£450.00

**Item 2.9 HS2.** Councillor Carrol reported that Bucks CC were looking at teaming with HS2 Ltd to ensure that their activities were co-ordinated and that there might be funding available for road safety projects. The Chairman raised the subject of Ellesborough being omitted from discussions etc about projects that might affect us and the meeting agreed that we should write to HS2 Ltd and to Bucks CC to inform them of the 2 cycleways that we would like to be constructed and of our concerns about traffic at the Terrick roundabout and particularly on the Nash Lee Road adjacent to Terrick Cottages. The Clerk is to action this. Further to the discussion at the previous meeting, the Clerk confirmed that he had spoken with Bob Lewis of the Wendover Society, who were still continuing to fight for the mined tunnel. Because HS2 Ltd costs for the various options that have been considered or put forward may not be realistic, and the need to identify savings, there is a chance that the mined tunnel option, which should cost considerably less than the HS2 one, may go ahead. Accordingly, as Ellesborough and Dunsmore would benefit considerable if this were to happen, the meeting unanimously agreed to donate the £500.00 determined at the last

meeting. The Clerk is to arrange for the payment to be made.

RN

**Item 2.10 Correspondence, Circulars and Consultation Documents.** The Clerk had nothing to report under this item.

**Item 2.11 Footpaths, Stiles and Gates.** Councillor White reported that he had obtained permission from 2 of the landowners for the kissing gates but that he was still having problems with the remaining landowners. He confirmed that installing the kissing gates would considerably improve access to the footpaths and because of this the meeting agreed that the Clerk should write to all the landowners and state that unless we heard to the contrary, the Parish Council would install the kissing gates. Councillor White is to pass all of the addresses to the Clerk. Councillor McGrail told the meeting that walkers were still going up the road on the blind bends by the church. The meeting agreed that a sign should be put up directing walkers through the church yard. Councillor McGrail will arrange for the sign to be made and erected.

AW, RN

**Item 2.12 Affordable Housing.** In order to not detain Mrs Hillhouse and Mr Phillips, this item was discussed first. They reported that they had checked on the Housing Needs Survey that was carried out for the Kimble scheme and discovered that in fact 2 surveys had been carried out. Moreover, because the affordable housing project would have to override planning legislation, this was the reason that Wycombe DC need the survey to be very robust. Furthermore, even though the Kimble survey had shown a need, when it came to actually finding occupants, not all of them had a Kimble connection. Hence, Wycombe DC are wary of the findings of the surveys. Therefore, to satisfy them, we need to repeat the survey for which the cost estimate is £3500. If we are to repeat the survey it needs to be acceptable to Wycombe DC and hence they should approve its content before we proceed. Ellesborough will need to advertise it heavily and a response rate of 25 to 30% would be required to make it acceptable. Additionally, we need to ensure that anyone from Ellesborough with a need for housing registers that need with Wycombe DC. Also, whatever figure is established for the need, the project will only build about half that figure. Finally, Hastoe reported that they had had a very good meeting with the prospective landowner who was still in favour of the project. After some discussion about how to proceed, it was agreed that Councillor McGrail will talk to the housing department of Wycombe DC about how Ellesborough may conduct the survey without incurring the costs associated with an external organisation. In the meantime, Ms Hillhouse will see if Hastoe would be prepared to contribute towards the costs of the survey.

RN

**Item 2.13 Great Kimble School Expansion.** The Clerk had prepared a response to the survey that had been circulated by the school. The meeting discussed this and agreed that the Council should support the expansion. Councillor McGrail agreed to expand the draft response and circulate it to the other Councillors before the Clerk submits it.

MMcG, RN

**Item 2.14 Defibrillator.** In order not to detain Mr Clark, this item was discussed immediately after Affordable Housing. Mr Clark demonstrated a defibrillator that he had brought with him and showed how simple it is to use. He briefed the meeting on the timescales associated with heart attacks and on the survival rates in this country as compared to Norway. With about 80% of heart

attacks happening in the home the survival rate in the UK is about 8.6 % as opposed to Norway where the rate is 25%. We would need to make the whole of the parish aware of the whereabouts of the defibrillator and also it would be very useful to hold Awareness and Confidence briefings for parishioners. South Central Ambulance would be prepared to carry these out. The cost to the Council would be £545 (+ VAT) for a 10 year support package, we would need to add the item to our asset register and insurance (value £900.00) and finally provide a power supply. The meeting unanimously agreed to these costs and to go ahead with the project, initially putting the item on the village hall wall to the left of the main entrance door. If the proposed “red telephone box” becomes a reality then the defibrillator can be moved at a later date. The Clerk is to inform Mr Rogerson of Rural Community Defibrillator Group of our decision. (Clerk’s Note – done on 22 Mar 17)

**RN**

**Item 2.15 Matters of Report.** Councillor White reported that the notice board in Dunsmore had been damaged beyond repair. As it is used for PC notices the meeting agreed to meet the cost of a replacement. Councillor White and the Clerk are to organise this. Also in Dunsmore, there is no longer anyone available to cut the grass. The Clerk will contact our contractor to see if he is prepared to include it in the contract. Councillor McGrail asked about the contract for cutting the grass in the parish and any associated map. The Clerk confirmed that one was available for him to come and look at. Councillor Panikkar reported that part of the allotment fence had been damaged in the recent storm. Investigation has shown that the majority of the posts are rotten and need replacing. The Contractor will provide a quote for the repair. Also following the reallocation of allotments, Councillor Panikkar has possibly found another tenant for allotment no 1. With regards to a community vehicle, Princes Risborough are prepared to offer us 3 trips a week by their vehicle but they will be a charge for this. Councillor Panikkar will continue to investigate. Lastly Councillor Glover (via email) reported that for the summer party the Silver band has been booked to play from 1.00 till 4.00pm, he is talking with Councillor Hares about an alternative to the Hog Roast and he would like a banner to go up on the railings in front of the village hall to promote the event. The Christmas Silver band concert will be on Friday 15 Dec 17.

**RN**

**Item 2.15 Forthcoming Meetings.** The Annual General Meeting of Ellesborough Parish Council will be on Tuesday 16 May 2017 at 7.30pm in Ellesborough Parish Hall and this will be followed by the Annual Parish Meeting on Thursday 25 May at 8.00pm

The meeting closed at 21.38 hrs.

Signed

Councillor Robert Alexander  
Chairman  
Ellesborough Parish Council